Welcome to XpressBillPay.com

Instructions for first time account setup

To begin your new Xpress Bill Pay account setup, select the "Go" button under the "New to Xpress Bill Pay" link on the upper left side of the homepage

Please complete the form with the required information. After accepting the Terms and Conditions, and the Privacy Policy, select "Continue"
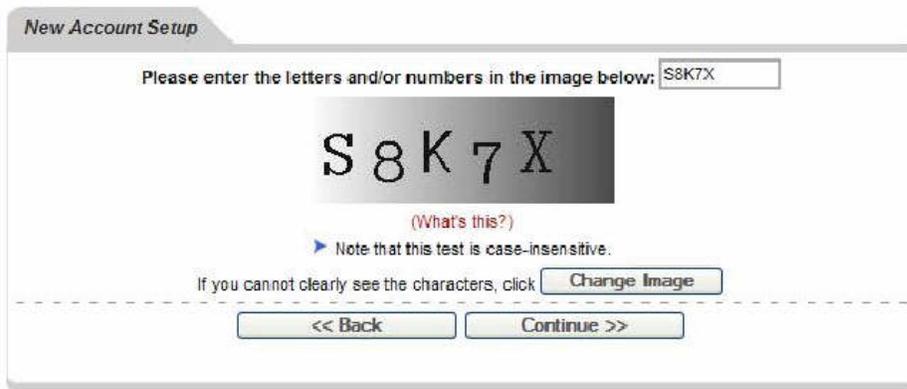
The secure verification screen is required to create a new account. Enter the information displayed as requested. If you cannot see the image, or you require any additional help, please contact technical support at 800-766-2350. Select "Continue" to proceed

Upon successful completion of the new Xpress Bill Pay account setup, you will receive the following confirmation. Select the "Login Now" button to complete the full account setup.

When you return for future visits to Xpress Bill Pay, you will use the registered user login to access your account information.

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Xpress Bill Pay provides you with an easy to use application to view and pay bills to multiple organizations if you wish. Select "Sandy Suburban Improvement District" from the listing on the right. If the Sandy Suburban Improvement District is not listed, you can also choose the "Add New eBills" button and follow the search instructions to complete this step.

Enter your Sandy Suburban Improvement District utility account number, and your last name for residential customers, or your business name for commercial customers. Select the "Locate Account" button.

Verify the account information. If it is correct select "Yes". If it is incorrect select "No" to search again.

You have successfully linked your Sandy Suburban Improvement District account with your login. If you have additional accounts to link, select the organization on the right, or select the "Add New eBills" button to add the additional accounts. T

To begin paying your bill, select the "View/Pay eBills" button.

A complete representation of your bill is displayed. Select the "Add to Cart" button to proceed with the payment of this bill.

The current amount due is added to the payment cart. If you need to change the payment amount, simply change the amount in the "Item Amount" box. If you have an additional bill to add to the checkout, select "Add More Items". When you are ready to check out, select the "Continue" button.

With Xpress Bill Pay you can create an online wallet to store single or multiple forms of payment that you can use for recurring payments, or to provide for a quicker check out process for future transactions. All payment information is stored in a secure and encrypted format that exceeds all of the requirements of the payment industry. To add a payment form to your wallet, select the "Add Card/Account to Wallet" button. If you do not wish to store the information, select either "Electronic Funds Transfer" or "Credit Card" from the "Payment Methods" area. When ready, select "Continue"

To create a new payment form to store in your wallet, select from the payment information area the form of payment you want to create. You can select from Credit/Debit cards or Electronic Fund Transfer. A sample of each screen is displayed below. Please fill in the require information.

Please note that a "Nickname" is required when creating the wallet payment form. DO NOT enter banking or card information for your Nickname

Once the wallet is created you are taken back to view the stored payment forms. When you return to make future payments we will display any stored payment forms for you to select. In this example we have created both an Electronic Fund Transfer and a Debit Card payment form. Select the payment form you want use for this transaction.

Select "Continue".

A summary of the transaction is displayed for a final confirmation before you complete the payment. If everything looks good select "Complete Payment". If you want to make changes, select "Step 2" to go back and make any changes you need to make.

A final receipt is provided, and can be saved or printed. You will also get a confirmation email with each successful payment. You can also select "Setup Auto Pay" if you would like to have us create a recurring auto payment of your bill each month.

You have successfully completed the new Xpress Bill Pay account creation, and payment process.